

N.S.P.W.A.C.
Black Outreach Project
Job Descriptions

Position: *Research Consultants*

General: *The persons holding this position will be involved in the development and implementation phase of the needs assessment final report.*

The overall responsibility of this position will be to work with the Community AIDS Educator in the development of the needs assessment final report.

Specific duties would include:

- 1. Examining documents to assist the research consultants with summarizing and reporting the needs assessment findings.*
- 2. Developing and establishing an outline for writing the report*
- 3. Arranging for input and assistance from the Com. AIDS Ed when necessary.*
- 4. Preparing and writing the report with assistance from the Com. AIDS Ed.*
- 5. Assisting with planning a presentation/public meeting or discussion group with interested people in the community to report the finding of the needs assessment if necessary (unclear if students can assist in this process)*
- 6. Consulting with individuals in the community to review the report for feedback and constructive criticism*
- 7. Other related duties as assigned by the Com. AIDS Ed.*

This position will be directly responsible to the Black outreach project Com. AIDS Ed and indirectly to the advisory board for the Black outreach project.

Duration: *November 1992 - January 1993 or whenever the report is completed.*

Hours of work: *10 hours per week according to the research consultants schedule - 200 hours in total - 100 hours each research consultant When necessary, additional time may be required, time off for time worked will be given.*

Salary: *\$ 2000 X 2 = \$1000 each research consultant.*